



Intermediate
School
District 917

Intermediate School District 917

1300 145th Street East

Rosemount, MN 55068

Telephone: 651-423-8229; FAX: 651-423-8781

ISD 917 BOARD NOTES

July 7, 2020

Organizational and Regular Board Meeting

Organizational Meeting Notes

The oath of office was administered to reappointed Board Members Wendy Felton, representing South St. Paul, Tom Bennett representing Bloomington, and newly elected Board Members Cindy Nordstrom representing Inver Grove Heights, and Dave Pemble representing Hastings.

The Board elected the following officers for 2020-2021

Chair-Dr. DeeDee Currier *Vice Chair-Melissa Sauser*Clerk-Vanda Pressnall*Treasurer-Byron Schwab

- ⇒ The School Board set the meeting dates for 2020-2021 on the 1st Tuesday of each month at 5:00 PM, with the exception of August which will be August 18 at 3:30 PM. Two work sessions have been incorporated into the calendar: January 19, 2021, and April 20, 2021. All work sessions begin at 4:00 PM.
- ⇒ The St. Paul Pioneer Press was designated as the official newspapers for ISD 917 for 2020-2021 school year.
- ⇒ Motion was passed to approve the ISD 917 Public Notice regarding student records. This will be included in the Student Handbook.
- ⇒ Motion was passed to increase the school board compensation for District 917 School Board Members from \$4,000 to \$4,400 and from \$4,250 to \$4,675 for the Board Chair for the 2020-2021 school year and stipends remain the same per meeting for Personnel and Insurance Committees only. No other stipends are given.
- ⇒ Resolution passed pertaining to Business Operations.

PERSONNEL

New Hires: Gwen Buckingham, Licensed School Nurse, effective August 25, 2020. Kathleen Henry, Mental Health Professional, effective August 25, 2020. Jessica Huss, Talent Acquisition Specialist, effective June 29, 2020. Christyna Jarosh, Special Education Teacher, effective August 24, 2020. Eva Johnson, Special Education Teacher, effective August 24, 2020. Emily Moulton, Special Education Teacher, effective August 25, 2020. Carissa Montgomery, School Social Worker, effective August 24, 2020. Megan Shavers, Special Education Teacher, effective August 24, 2020. Jenna Sittarich, Speech Language Pathologist, effective August 25, 2020. Antje Veit, School Social Worker, effective August 25, 2020. **Rehires:** Darnisha Adams, Special Education Teacher, effective August 26, 2020. Mark Bauer, Special Education Teacher, effective August 31, 2020. Alexandra Buttedal, Special Education Teacher, effective August 31, 2020. Shereen Eldeeb, Special Education Teacher, effective August 31, 2020. Thomas Garding, Special Education Teacher Secondary, effective August 31, 2020. Kristin Goeser, Developmental Adaptive Physical Education Teacher, effective August 31, 2020. Courtney Inman, School Psychologist, effective August 25, 2020. Rylee Knips, Special Education Teacher, effective August 26, 2020. Robin Knight, Classroom Assistant, effective September 3, 2020. Robert Keech, Science Teacher, effective August 25, 2020. Abigail Larson, Special Education Teacher, effective August 24, 2020. Margaret Locke, School Social Worker, effective August 25, 2020. Sharri McGibbon, Special Education Teacher, effective August 25, 2020. Jenna Moon, Special Education Teacher, effective August 31, 2020. Shelby Nero, Special Education Teacher, effective August 26, 2020. Randol, Special Education Teacher Secondary, effective August 31, 2020. Amber Scherer, Special Education Teacher, effective August 25, 2020. Heather Webb, Special Education Teacher, effective August 31, 2020. Lori Wilson, Special Education Teacher, effective August 26, 2020. Heather Winblad, Special Education Teacher, effective August 26, 2020. **Change in Status:** Marissa Calendar Roll, Student Assistant to Classroom Assistant, effective September 3, 2020. Christine Chessler, Program Assistant to Special Education Teacher, effective August 25, 2020. Lauren Dame, Classroom Assistant to Special Education Teacher, effective August 25, 2020. Amanda Goblirsch, Classroom Assistant to Special Education Teacher, effective August 25, 2020. Mark Gogala, Classroom Assistant to Special Education Teacher, effective August 25, 2020. Steve Hadrits, Student Assistant to Classroom Assistant, effective September 3, 2020. Denise Horvath, Administrative Assistant working from 208 days to 215 days, effective July 1, 2020. Shannon Miller, Student Assistant to Classroom Assistant, effective August 27, 2020. Emily Nord, Program Assistant to Special Education Teacher, effective August 25, 2020. Hannah Pitzl, Student Assistant to Classroom Assistant, effective September 3, 2020. Colleen Redfield, Classroom Assistant to Special Education Teacher, effective August 25, 2020. Amy Reiersen, Student Assistant to Classroom Assistant, effective September 3, 2020. Laura Schwanz, Administrative Assistant I to Administrative Assistant II, effective July 1, 2020. Nancy Smoley, Student Assistant to Classroom Assistant, effective September 3, 2020. Sarah Waldenhauser, Special Education Teacher, effective August 25, 2020. Teresa Welch, Accounts Receivable Clerk to Accountant, effective July 1, 2020. **Resignations and Terminations:** Virginia Carveth, Classroom Assistant, effective June 4, 2020. Grace Kreibich, Special Education Teacher (CONTINGENT upon finding a suitable replacement), effective June 30, 2020. Erica Tekampe, Program Assistant, effective June 4, 2020.

MOTIONS, REPORTS AND RESOLUTIONS

- ◆ Motion was passed to approve the Temporary Work Agreement Report..
- ◆ Motion was passed to approve the membership with Metro ECSU, AMSD, and MSBA for the 2020-2021 school year.
- ◆ Motion was passed to approve the Indoor Air Quality Management Plan and Written Plans for 2020-2021.
- ◆ Motion passed to approve the Substitute Teacher Pay Rate of \$25 per hour for the 20s20-2021 school year.
- ◆ Motion passed approving the drafts of DCALS and DCALS North and DCALS South Student Handbook, Special Education Student Handbook, and the 917 Staff Handbook for 2020-2021.
- ◆ Resolution passed honoring past Board Member Jill Lewis.
- ◆ Motion passed approving the following contracts: Health Associates Contract; Classified School Year; Interpreters; Clerical; and Custodial/Delivery for 2020-2022,
- ◆ Motion passed approving Supt. Mark Zuzek's evaluation for Spring of 2020. The School Board was very pleased with Mark's performance.

POLICIES

The following policies were approved for annual approval: (Policies can be found at www.isd917.org, About, School Board, Policies.)

- Policy 410 – Family and Medical Leave;
- Policy 413 – Harassment and Violence;
- Policy 414 – Mandated Reporting of Child Neglect or Physical or Sexual Abuse;
- Policy 415 – Mandated Reporting of Maltreatment of Vulnerable Adults;
- Policy 506 – Student Discipline;
- Policy 514 – Bullying Prohibition;
- Policy 522 – Student Sex Nondiscrimination;
- Policy 524 – Internet Acceptable Use and Safety Policy;
- Policy 616 – School District Accountability; Policy 806 – Crisis Management

Calendar

August 18, 2020—3:30 PM, School Board Meeting, Google Hangouts. Email linda.berg@isd917.org if you would like to be invited to log into this meeting.

September 8, 2020, - 5:00 PM, School Board Meeting, Email linda.berg@isd917.org if you would like to be invited to log into this meeting.

GOOD NEWS—DCALS

- The DCALS main campus was able to hire a former teacher for our Science position. **Robert Keech** will return to teach within our programs. He will be a tremendous asset to our program and students.
- During distance learning this Spring, the Fundamental Chef Training students earned their Servsafe Food Handler certifications through the FREE online course offered by the National Restaurant Association. The food handler certification will benefit students who are employed, or seeking employment, in any business which handles food. Besides restaurants, these include convenience stores, concessions, fast casual operations, catering, institutional foodservice, grocery stores, vending, government segments and travel/tourism outlets. At least one student has obtained employment as his Servsafe certification set him apart from other applicants.

Overall, the students enjoyed the Food Handler course and indicated that it reinforced many of the skills and procedures that they had been using in Chef Patty's class this year.

- I'm not sure if this is good news or not but over the summer we are sending messages through the D.U.C.K. Pond (classroom) to students with tips about self-care, de-stressing techniques, summer food programs and other opportunities brought to my attention. These were set up before the end of the year to go out every Monday. The big question is if anyone is reading them as most go to the student emails but they are there for the taking! :)

Chris Miller, Family Support Worker at DCALS North

- Summer school has been making positive progress. We have a full roster of students who have been making successful progress. We allow most students to take up to two classes over the summer. If they are successful, we allow them to continue with more.
- We continue to work on our plans for the fall with the three possible options. Each of our ALC sites will have the ability to adapt to whichever plan is recommended by MDE. Our CTE staff will plan accordingly, with the strong hope that we will be able to have students on our campus for at least some part of the day or week.
- On June 25th **Erin Mahnke, Chef Patty LaBeau, and Eric Van Brocklin** attended the virtual ACTE Region 3 Leadership Conference. The conference covered a wide range of topics related to Career and Technical Education within the Region 3 (Upper Midwest).

GOOD NEWS—Special Education

- Staff development plans are set. Our schedule is flexible with options for delivery virtually given the status of the Minnesota's Stay Safe Plan. The schedule will be available soon on the website.
- The new play system has been installed at Lebanon and is ready to go for when students return. The new system replaces the one that had been there when the building was the Early Childhood Center for ISD 196. The old wood mulch was also removed and replaced with rubber mulch.



- The Cedar SUN program had three students transition or graduate from the program. **Jason Champion** from SSD 6 graduated. **Abby Dunsmore**, also from SSD 6, will be attending the Branch Out program next year. **Justin Rittenger** from ISD 191 is transitioning to the TESA program for the fall. **Jimmy MacKennon** from ISD 271 is increasing the number of classes he is taking at Jefferson High School.
- TEA also has students transitioning from the program for next fall. **Rio Quintus** from ISD 194, **Gabe Dawson and Kaia Curtis Larson** from ISD 191, and **Jalen Reimers** from ISD 271 will all be attending their home schools full time for the start of the school year.
- The Deaf/Hard of Hearing Resource classrooms are all boxed up! The preschool, middle, and high school classes have all had their materials moved to our new locations at Lincoln Center, Inver Grove Heights Middle School, and Simley. Our elementary program will be moving on July 7th. We are so excited for our new spaces!
- Licensed and non-licensed staff at Concord are getting ready for ESY! There have been several folks in the building prepping materials. We will be doing our technology drops next week for our families so everyone is set and ready to roll when our session begins on July 6. The staff is excited to reconnect with our students and families!

GOOD NEWS—Special Education

- Our member district event scheduled for July 15, has been altered slightly. While we will hold an in-person event, the location has changed to the Dakota Lodge in West St. Paul and it will take place from 12:30-3:30 with **Laura Booth** presenting from 1:30-3. The event will also be accessible by Google Meet. To accommodate a limited capacity, we are prioritizing in-person attendance for our member district special education leadership teams. If you are interested in joining via Google Meet, please email me (melissa.schaller@isd917.org) for the invitation. If you would like to be considered for in-person attendance, please let me know that too and I will notify you the week of the event if there is capacity.
- Extended School Year runs July 7th through July 30th for students. In total, we anticipate 165 students participating in ESY. This is about 65 fewer students than last year. ESY is being delivered in a distance learning model.

DASH – 10	TEA – 24
PACES – 18	DHH Preschool – 5
TESA – 29	DHH - 17
CASE – 2	Braille Camp - 1
IDEA/SUN-AEC – 17	
SUN-CEC – 35	
SUN-Cedar - 5	
VI-ECC – (to be held in August) – 2	

We continue to work on staffing for the 2020-2021 school year. At this time a number of positions are still available, particularly for licensed staff.

Replacements still needed for licensed staff:

LSN at Cedar

SpEd Teacher at Meadowview PACES

SpEd Teacher at DCTC TESA (replacement for J. Norring)

SpEd Teacher at Cedar SUN

Three SpEd Teachers at AEC IDEA

Additional licensed positions still open:

Four SpEd Teachers at Concord SUN

SpEd Teacher at LEC TEA

MHP at LEC TEA

We will also have a variety of openings for paraprofessionals if we return to face-to-face programming in the fall.

A RESOLUTION HONORING JILL LEWIS

Whereas... The Intermediate School District 917 mourns the loss of Ms. Jill Lewis, who has served as a school board member from 1995 to 2020. Her twenty-five years of service to the school district is particularly remarkable because in 2020 ISD 917 marks its anniversary of fifty years. Jill has had an impact on the vision, mission, and goals of the District for one half of the existence of the District.

Whereas... Ms. Lewis served on the Inver Grove Heights school board for 15 years and was the chairperson for seven years. She was appointed in 1995 to the school board of Intermediate School District 917, which provides service and support for nine south metro area school districts. Ms. Lewis had chaired that board for the past 21 years.

Whereas... Ms. Lewis dedicated herself fully to the causes that she believed in, including:

- She worked as a real estate agent for ten years and as a mortgage broker and underwriter for 34 years, and she had prominent roles in several community services.
- She helped create the Inver Grove Heights B.E.S.T. Foundation in the 1980s. Over 30 years, she managed the foundation, which awarded \$3 million in scholarships to Simley High School graduates.
- She served as president of the trustee committee of the Old Salem Shrine (Little White Church) in Inver Grove Heights for 30 years.
- She was active in the South St. Paul/Inver Grove Heights Rotary Club.
- Over the course of her service to ISD 917, the District has more than doubled in size, and it has increased tremendously in the services provided to the member districts.
- She was proud of the growth and the progress in services in special education and alternative learning that District 917 provided.
- Ms. Lewis was also dedicated to playing the organ. She began playing the organ at age 12 and was still playing the organ at church services until two weeks before her death.
- As a 1963 graduate of Henry Sibley High School, raised in Sunfish Lake, she has truly bloomed where she was planted.

Therefore... in recognition of her remarkable service and tireless contributions to the public education of thousands of students, words cannot express how important she was to the Inver Grove Heights Schools and Intermediate School District 917 communities.

Therefore... We as the school board of ISD 917 express our profound gratitude, unwavering joy, and enduring confidence that Ms. Lewis' spirit will inform our thinking and decision making for many years to come.

**May we always consider the thought... "what would Jill say,"
as we make decisions that affect the students, staff,
and districts that we serve.**

